



APPLICATION PROCESS

2021-2022

APPLY TO OUR LADY OF MERCY SCHOOL

Thank you for your interest in Our Lady of Mercy Catholic School for your family! We appreciate your decision to apply for the 2021-22 school year and we look forward to assisting you during the admissions process.

The application period for the 2021-22 school year is now open. **The final deadline to submit an application is January 19, 2021.**

Applicants are also required to attend a screening / testing session on **Saturday, January 23, 2021.**

We ask that you read the important information below **BEFORE** you begin.

PROSPECTIVE / NEW FAMILIES WITH A NEW APPLICANT

To apply to Our Lady of Mercy, you will first complete an OLOM School Inquiry Form. After submitting the completed inquiry form, you will receive an email with instructions for creating your account. Please note that these forms are necessary to begin the application process and are processed during business hours (7:25 AM – 3:25 PM, Monday – Friday).

Inquiries will continue to be processed periodically throughout the Christmas holidays. Please submit your Inquiry Form by January 15, 2021 to ensure having the time to receive and complete your application.

Once your inquiry is processed, you will receive an email inviting you to login through Blackbaud Services to create a Blackbaud ID. Once you create and login to your account, you will see your student's profile page which includes the application and a checklist to be completed. Although your checklist will display the items needed, a list of required items is also included [HERE](#) for your reference. (Note: Payment of the application fee is required while submitting the application).

▶ [CLICK HERE FOR YOUR INQUIRY FORM TO START THE APPLICATION PROCESS](#)

CURRENT OLOM FAMILIES WITH A NEW APPLICANT FOR 2021-22

To apply to Our Lady of Mercy, you will first complete an OLOM School Inquiry Form.

PLEASE NOTE:

The email address that you include ON YOUR INQUIRY FORM should be the SAME EMAIL ADDRESS THAT YOU HAVE ON FILE WITH THE SCHOOL. After submitting the completed inquiry form, you will receive an email with instructions for creating your account. The account you set up at this time will be the account you will access for all future processes at Our Lady of Mercy (re-enrollment, etc.). Please note that these forms are necessary to begin the application process and are processed during business hours (7:25 AM – 3:25 PM, Monday – Friday).

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*In order for an application to be considered **complete**, the online application, all required documents and the application fee payment must be received by the school. The final deadline is **January 19, 2021**. We are unable to process incomplete applications. Thank you!*