

# Blue Jay Belle's By-Laws

## Purpose of By-laws

These by-laws are meant to establish the mission, goals, and organization of the Blue Jay Belles. The president and all officers are bound to follow these by-laws.

## Mission Statement

The Blue Jay Belle's mission is to provide an opportunity for judgment free fellowship among mothers of Our Lady of Mercy students.

## Membership Requirements

The Blue Jay Belles are designed for current OLOM moms, but welcomes all women who are former OLOM Mom's or OLOM parishioners.

## Blue Jay Belle Dues/Financial Goals

Because the goal is fellowship, there is no membership fee and our members will not be expected to perform service hours or make independent financial contributions to the organization. The events will be planned on a "pay as you go" basis with a *very* reasonable cover charge for each event. The financial goal will be to maintain the starting principal balance and spend all extra taken in on events and/or special school/parish events/projects.

## Special Events/Projects

From time to time there may be a small project the Belles voluntarily performs for the school or church. Whether the Belles takes on a special project will be at the sole discretion of the president who will keep in mind the Mission Statement and goals set forth in the by-laws. Examples of special projects/events are: Special Replacement Blood Drive for a Mercy Student, paying \$150 for one of the executive council members to cook jambalaya to raise money for St. Jude, having an executive council member cook and serve lunch to the faculty.

## Organization

The Belles will have a President, Treasurer, Secretary, Executive Council & Planning Committee, as defined below.

**President:** The president will be appointed by the outgoing president, school and/or church. The incoming president must have the approval of the majority of the executive council. If the incoming president cannot get the approval of the majority of the executive council, then a new candidate will be selected. The president must be a mother of a current student at OLOM when appointed and must have served on the Executive Council for at least one year. The president's term will last two years, and she cannot be appointed for consecutive terms. The president may be removed from office by an official representative of church or school or by a unanimous vote of the Executive Council. The president is ultimately responsible for planning all events,

maintaining the budget, appointing the treasurer and members of the Executive Council, removing the treasurer or a member of the Executive Council if necessary, scheduling meetings, and fulfilling the mission and securing the future of the Blue Jay Belles. If an incoming president resigns or is removed before fulfilling her term, the incoming president will take over with the time spent for the rest of the school year being considered as her first full year in office.

***Treasurer:*** The treasurer is appointed by the president. The treasurer's term is one year and she can be appointed for consecutive years. The position of treasurer is considered part of the Executive Council. The treasurer may be removed by the president or by an official representative of OLOM church or school. The treasurer will be responsible for collecting and issuing all payments, maintaining the Belle's checkbook, and reporting on the budget at the request of the president or a member of the Executive Council.

***Secretary:*** The secretary is appointed by the president. The secretary's term is one year and she can be appointed for consecutive years. The position of secretary is considered part of the Executive Council. The secretary may be removed by the president or by an official representative of OLOM church or school. The secretary will be responsible for taking meeting notes.

***Executive Council:*** The Executive Council will consist of the secretary, treasurer, an official representative of OLOM church or school, the immediate former president, and 4 members appointed by the president. To be eligible, a person must be a mother of a current student at OLOM and have served a committee or council position the previous year. The term for Executive Council is one year and there is no prohibition to serving consecutive terms. An appointed Executive Council member may be removed by the president or by an official representative of OLOM church or school. The responsibility of the Executive Council is to assist the President in fulfilling the mission of the Belles and be representatives of the BlueJay Belles.

***Planning Committee:*** The Planning Committee will consist of any volunteers that participate in the planning and coordinating of the events for the year. The individuals need to be a parent or grandparent of a OLOM student. The responsibility of the Planning Committee is to assist the President in fulfilling the mission of the Belles. This will include, but is not limited to, spreading the word about upcoming events, taking part in meetings and the planning process for events, and helping run events.

## **Changes to By-laws**

Changes to these by-laws may be made by a two-third majority vote of the Executive Council and approval from the current president, official representative of OLOM church, and official representative of OLOM school.