



# OUR LADY *of* MERCY

## Plan for Returning to School Safely

### Phase 2 *(We are prepared to begin school in Phase 2.)*

#### Start of School

- Moved from August 6th to August 10th
- Little Saints, Pre-K and K staggered start is moved to August 10th and August 11th. Further information will be emailed to parents.
- Supply Drop Off Day will be Tuesday, August 4, 2020. More information will be sent by the end of next week.

#### Student Handbook

Please read and review the student handbook and COVID-19 addendum with your child(ren). The COVID-19 addendum in the handbook will be in effect until further notice. Once you have read the handbook and COVID-19 addendum, you must complete the attached handbook acknowledgement form. No student will be allowed in school without this form completed. This form also gives permission to share pictures and videos of the students. Please remember that photos and videos that are shared with you from teachers should not be posted on your personal media accounts. If Our Lady of Mercy shares pictures on the official school page, we would love for you to share our page on your personal social media.

**Student Handbook - [Click Here](#)**

**Student Handbook Acknowledgement Signature Page - [Click Here](#)**

#### Teacher Supported Online Learning (TSOL)

Parents are given the option for students to attend classes in school or Teacher Supported Online Learning (TSOL) from home. If the TSOL option is selected, it will be for an entire semester. All TSOL will be done in real time for students at home. The students will be required to be online at the time the teacher is teaching their class on campus.

- TSOL classes will only be offered to students in grades 2nd - 8th
- TSOL classes will start on August 17th
- If students need to stay home for quarantine reasons, they will use the Teacher Supported Online Learning (TSOL) option until they are cleared to return to school. If a teacher has to stay home due to quarantine reasons, they will teach their students from home via video.

Please submit this form if you plan to enroll your child in TSOL by 3:00 pm on Monday, July 27, 2020.

**TSOL Form - [Click Here](#)**

## Face Coverings

- A face covering is required for 3rd - 8th students and all employees.
- It is recommended for younger students to wear a face covering to school, but it is not required.
- Face coverings must be worn in the building at all times except lunch.
- Face coverings may be removed when outdoors for breaks as long as students or employees are social distancing.
- It is highly recommended for students to have a spare face covering in their backpacks at all times.
- Face coverings should be kept in a Ziplock bag until needed.
- Face coverings should not distract from the classroom experience and must be appropriate for school use as deemed by school administration.

## Static Classrooms

- All classes will stay together the entire school day and will not mix with other classes.
- Students will not change classrooms. The teachers will move.
- We will have recess time outside with class groups in zones.
- Students will not eat in the cafeteria. Lunch will be brought to classrooms.
- Students who bring their lunches will not have access to microwaves.

## Middle School

- The students will attend classes on a block schedule.
- Students will be grouped by math classes. Honors Literature for 7th & 8th grade will be taught through differentiated instruction.
- Two enrichments and three core subjects will be taught each day.
- Enrichment classes will be 35 minute rotations. Enrichments are not assigned by selections.
- The core classes will be 90 minutes each.
- Breaks will be provided throughout the day.
- There will be no student lockers.
- Students will not dress out for PE until further notice.

## School Environment

- Desks for grades 1st - 8th will be spaced between 4 - 6 ft.
- All hallways in the Upper School will be one direction.
- Lower School teachers will direct students when moving through the hallways.
- The restrooms will be sanitized every 2 hours.
- Shared classroom materials and manipulatives will be cleaned after each group.
- All classrooms will have hand sanitizer, spare face masks, and cleaning supplies.
- All students will sanitize their hands upon entering and exiting campus, before and after lunch. Students will also be washing or sanitizing their hands every 1-2 hours while in class.

## Attendance

- Any student who arrives on campus after carpool time will not be allowed to enter the building until 8:20 a.m.
- If you arrive on campus between 8:20 and 9:00 a.m., parents are expected to wait outside the child's respective office until school personnel checks them in for the day.
- If a student does not arrive before 9:00 a.m., they will not be allowed on campus for the day. If a student checks out during the day, they will not be allowed to return to campus for the day.

## Arrival

### Carpool

We are adding additional carpools to spread out arrival on campus. Students will be dropped off with their youngest sibling. All students will have their temperature checked before they will be allowed to exit their vehicle.

- Lower School Carpool: Little Saints - Kdg.
- Lower School Cafeteria: 1st - 2nd and REACH students
- Gym Carpool: 3rd - 5th
- Church Carpool: 6th - 8th

### Walkers

- Walkers may not arrive before 7:25 a.m.
- Walkers will have their temperature taken by the duty teacher before they enter campus.

## Dismissal

### Carpool

- Little Saints - 2nd grade will be dismissed from Lower School Carpool which will run from 2:40 - 3:00 p.m.
- REACH students will be dismissed from Lower School Carpool which will run from 3:00 - 3:15 p.m.
- Gym and Church carpool will run from 3:00 - 3:25 p.m.
- Lower school students will not cross to Upper School for dismissal in the afternoons with the exception of walkers.
- Parents will have to go through two separate carpools if they have students in both Lower and Upper Schools.
- 3rd - 5th grade students with Middle School siblings will be picked up in church carpool.

### Walkers

- Lower School walkers will be allowed to cross the street with the duty teacher at 3:00 pm.

## School Activities

- Mass will be every Friday for 2 grade levels only.
- No extracurricular activities until after Labor Day. At that time we will revisit what that could look like. This includes all clubs, athletics, GOTR, etc.
- There will be no morning assembly for Upper School.
- We will allow therapists on campus as long as they pass the health screening prior to entering.
- Band or Choir will not be a part of the curriculum until further notice.
- Grace Notes will be allowed to have after school lessons only.

## REACH Students

- All REACH students will be self contained until we enter into *Phase 3*.
- Students that attend the Dyslexia Lab on campus will be pulled out; however, groups will come from the same classrooms so as to not break static groups.

## Phase 3

Phase 3 will allow us to have larger groups mix at recess.

After school activities may be allowed.

## Phase 1

We will automatically go to one week of school shut down to prepare the school for reopening with phase 1 requirements.

This will mean some students will have to begin TSOL until we can move back into phase II.

We will attempt to accommodate our youngest students on campus.